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| Team Meeting | 13th March 20207:00pm-8:20pmOnline with Zoom |

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| Type of meeting: | Follow up team meeting |
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| Attendees: | Xuefeng Chen  Chuanxi Fu  Shang Gao  Chang Liu  Yiyang XU |

# Minutes

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| Agenda item: | Disscuss client requirements and work allocation | Presenter: | Xuefeng Chen |

#### Discussion:

* Confirm client requirement
* Know skills of each team member
* Work allocation
  + Front end: Chuanxi,Shang,Chang,Yiyang
  + Back end: Xuefeng

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Contact supervisor about nectar research cloud * Initiate backend project * Ask client about visibility definition * React online study starts | Chuanxi Fu  Xuefeng Chen  Chang Liu  All front-end members | 16th March 2020  16th March 2020  16th March 2020  N/A |